



# YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | www.ycsd.k12.or.us

## BOARD OF DIRECTORS

### REGULAR SESSION AGENDA

LOCATION: YCS D BOARDROOM: 120 N. LARCH PL. YAMHILL OR 97148

Or VIA ZOOM <https://us06web.zoom.us/j/91341315065>

Password: sW66uH

Thursday, January 11, 2024

Regular Session: 6:00pm

## MINUTES

**Board Members Present:** *Jami Eglund, Susan FitzGerald, Jaletta Dumdi, Ken Watson, Erin Galyean*

**DO/Administrative Staff Present:** *Clint Raever, Tami Zigler, Mary Brown, Tanner Smith, Brad Post, Matt Wiles, Chad Tollefson, Ian Barr, Amanda Dallas*

**Also Present:** *Shavagh Petraitis, Julia Howard, Seth Liddy*

**Via Zoom:** *John Horne*

### I. Call to Order Regular Session

*S.FitzGerald called meeting to order at 6:00 pm.*

### I. Flag Salute

### II. Individuals, Delegations, Recognitions, and Communications

#### A. YCHS - Student body – Verbal Report

*-No student body member present. Nothing to report since this is the first week back from winter break.*

#### B. YCHS - Tanner Smith & Brad Post – Verbal Report

*-B.Post reported.*

*-The boys and girls wrestling teams are tough.*

*-Last Thursday, they packed the Tiger Dome for the "Crossover Duals". Both the boys and girls won the league dual title meet.*

*-The boys currently have 7 wrestlers that are ranked in the top 10 in their respected weight classes.*

*-The girls have 3 members who are ranked in the top 5 in their respected weight classes.*

*-The girls' basketball team is 1-1 after 2 league games. They are currently 7-4 overall and ranked 13<sup>th</sup> in the 3A classification.*

*-The boys' basketball team is 1-1 after 2 league games and are currently ranked 4<sup>th</sup> in their league.*

*-Cheer has begun their season. Their first competition is this weekend at the Lion Roar Challenge at West Lynn High School.*

*-J.Dumdi asked about trying to change leagues. B.Post stated that the costal league agreement is for one more year. The Football 3A Ad Hoc committee had requested feedback, so B.Post and T.Smith responded with their concerns about the league and the travel time. C.Raever stated that the board could also draft a letter to express their concerns regarding this. E.Galyean agreed to draft it and the board will review it.*

*-T.Smith presented.*

*-Everyone is getting back into the swing of things quickly.*

*-The navigation of the new J-term schedule and what the day looks like is going really well for the first week.*

*-The leadership team is really focusing on culture. The culture of the building is so important. It is crucial to the outcomes that they want to see. They are also focusing on their processes and how to align them with the 4 board goals.*

**Note:** Unless approved, Regular Meetings of the Board of Directors will be no longer than 3 hours in length at any single session. **INTERPRETERS FOR THE HEARING IMPAIRED:** To request interpreter services for this meeting call 503-852-6980 at least 24 hours prior to the meeting.

- Last year credit recovery for the entire year was 55.50. This year, it is already at 65.75 and the first semester isn't even over. W.Knapp runs credit recovery and does a great job.
- During J term, there are intervention classes for those failing classes. 15 grade change forms have already come in. This means that 15 kids who typically would have failed have been able to earn credit and pass the course. These classes seem to have motivated some students to get their grades up.
- In the staff meeting on Wednesday, the main topic was gauging how the J-term is going. Some of the positives are that they have seen fewer behavior issues, getting to know the students better, higher engagement, learning to teach a new subject during a longer period of time, it seems to be rejuvenating for staff and students, there is less prep time, attendance has been solid, participation is higher, and the zero period is a common prep time for all. A few challenges are that the class periods are too long, supply and budget, lunch is at 10:20 on Wednesdays, and how the attendance policy works during this term. They also discussed adding a few more of the academically advanced classes, so that students have that option as well.
- There is now some data from the MTSS.
- For the graduating class, 76.7% of students are on track to graduate. That is 56 out of 72 students. There are 7 students in the yellow, but those can typically be brought up to the green, which would increase the graduation rate to 87.5%.
- For the juniors, 78.6% of students are on track. 9 are in the yellow right now.
- 73.5% of sophomores are on track to graduate. 8 are in the yellow.
- 71.2% of the freshmen students are on track to graduate. That is 46 out of 67 students. 10 are in the yellow.
- They will try everything they can for those in the red and help them explore their options.
- There are less than 10 students in the red per grade level.
- For the students that are in the yellow, the classes they are struggling with are typically math and language arts.
- R.McKinney's freshmen success class has been invaluable.
- S.FitzGerald expressed that the intermediate school should have a program set up to better prepare 8<sup>th</sup> graders for high school. M.Wiles agreed that would be of value.
- J.Dumdi asked if there has been any feedback from parents regarding J-term. T.Smith stated that there has been both positive and negative feedback.

YCIS - Matt Wiles & Chad Tollefson - Verbal Report

- M.Wiles and C.Tollefson presented.
- Before winter break, the intermediate school held their second community event, the North Pole Party. It was very well attended and received good feedback from students and families.
- Bingo night is put on by the PTO and will be held in February.
- There will be one more community event this year.
- The goal in preparing for J term was to provide students with hard copies of their schedules. They were able to do that and gave them out on the last day before break.
- The 90-minute periods are a challenge. More built in breaks need to be implemented.
- At the MTSS meetings for 7<sup>th</sup> and 8<sup>th</sup> grades, they reviewed the second round of Dibles and IReady testing. The numbers did not show any noticeable gains. There was not as much gain in reading as was hoped. These results are probably related to when the assessment was given and how a portion of the testing was rolled out. However, more gains were shown in the comprehension portion.
- Reading stayed at 30% being two or more grade levels below and 15% being one grade level below.
- Math saw some significant growth. 10% of students changed levels. 5<sup>th</sup> grade showed good growth. 6<sup>th</sup> grade cannot be evaluated yet, due to the fact that too many students still have to take the assessment. 7<sup>th</sup> and 8<sup>th</sup> grade showed particularly good growth. This is especially true for the girls. Roughly 80% were two or more grades below at beginning of the year. That number has gone down to

56% of 7<sup>th</sup> grade girls and 62% of the 8<sup>th</sup> grade girls. C.Tollefson credits this progress to the 2 new math teachers, who are doing a phenomenal job.

-J.Dumdi asked if the scores before COVID have been looked at to see how much it affected scores.

C.Tollefson responded that historically scores have been low in math. There are a lot more opt-outs now which affects the scores because most of the students opting out are high achieving.

C. YCES - Amanda Dallas – Verbal Report

-A.Dallas reported.

-Winter Wonderland was a lot of fun. There was some worry that attendance wouldn't be high because YCIS was having a function on the same night, but it seemed that families enjoyed both.

-The winter sing-a-long went well. There was not enough seating. Next year, they will use both sides of the bleachers. The PTO was a great support for this event. They supplied books, hot cocoa, and candy canes to hand out to families. The custodial and maintenance staff were a huge help. They helped set up and take down risers and chairs.

-There will be a bingo night on January 26<sup>th</sup> from 6pm to 8pm. There will be a food truck and a cotton candy machine. They are actively working on getting donations for prizes from families and local businesses.

-A huge thank you to K.Cruz and the PTO for making the indoor recess space so comfortable and fun.

-Next week, A.Dallas and M.Bishop will be headed to Chicago for the National Reading Conference. They are looking forward to hearing how others have set up interventions and what the current best practice is for teaching vocabulary.

-Benchmark testing for Dibles and Math Intervention will take place this month.

-Student data in DESSA has grown in the green. Currently, the focus of the small groups is personal responsibility and goal-directed behavior. The next focus will be self-management and social awareness.

-For MTSS, they will be reviewing the process in regards to attendance and any changes that need to be made. They will also review how ENVOY has been going and what can be done to support teachers, along with a PAX challenge.

D. Board Appreciation

-The board was presented with posters from the schools and small gifts of appreciation. The administration all thanked the board for their time and commitment to the school district.

*Public Comment – The Board welcomes you to its monthly meeting. We ask that you complete an Intent to Speak Form by sending an email to the Board Secretary at brownm@yoschools.org. The Board will receive public comments at this time but will defer issues to the appropriate administrator. During public comment, the Board listens but neither discusses, nor responds to questions and concerns. Speakers are limited to three minutes.*

**III. Review of Agenda (Action Item)**

*E.Galyean motioned to approve the agenda as presented. J.Dumdi seconded. All in favor. Motion carried.*

**IV. Regular Session – Consent Agenda (Action Item)**

A. Approval of Board of Directors Minutes

1. Regular Session Minutes: 12/14/2023

B. Personnel

C. Enrollment

D. Donations

E. Surplus

*E.Galyean motioned to approve the consent agenda as amended. K.Watson seconded. All in favor. Motion carried.*

## V. Announcements and Reports

### A. Superintendent's Report – Clint Raever – Verbal Report

*-C.Raever reported.*

*-The decision has been made to release students early tomorrow due to the weather predictions.*

*-C.Raever expressed his appreciation to the board for all they do for community, students, and himself.*

*-In relation to the safety plan, not a lot has been completed in regards to the infrastructure, but projects are in motion. The fencing project at YCIS is set to begin soon. They will be getting a second opinion on the wiring for the intercom system. It may have to do with the speakers themselves and not the wiring.*

*They will troubleshoot it and if that is the issue, the wiring system won't need to be replaced.*

*-The alert app, Site Shield, has been purchased. The next step is to roll it out to all staff and have them trained on how to use it. This app will make communication much faster.*

*-The first school safety advisory committee meeting will be January 24<sup>th</sup>. There will be representation from parents and administrators and a couple of staff members.*

*-J.Dumdi asked if the fencing project will be completed all at once. I.Barr replied that it would. There will be one access point and three exits. The slide gate will also be repaired.*

*-S.FitzGerald asked for an update on the stadium. C.Raever responded that the booster club wanted a more in-depth assessment done. The assessment was completed in early December, but they haven't heard anything back yet. The booster club is looking at privately funding the repairs until there are funds to replace it.*

### B. District Facilities Report – Ian Barr – Verbal Report

*-I.Barr reported.*

*-The Wi-Fi at the softball field is up and running.*

*-The fire suppression system in the YCES kitchen is complete.*

*-The elevator permits are all in order.*

*-Willamette HVAC has been doing a lot of work with the units. The compressors of the units at YCES are failing fast and there are 25 units.*

*-The YCIS fencing project will begin on January 22<sup>nd</sup>.*

*-In February, the maintenance department is hoping to start working on landscaping.*

*-The parts for the old gym door have been ordered.*

*-Finishing up getting bids on cameras and intercoms.*

*-Parts are being ordered for the re-keying project.*

### C. Financials and List of Bills for December 2023 – Tami Zigler (Action Item)

*-T.Zigler presented.*

*-One major update regarding the ADM count. The first ADM count submitted was 1254. The actual count is 1227. This will not affect the district's funding.*

*-J.Dumdi asked about the supplies budget and if the district is planning on using that money. T.Zigler replied that the district has been able to use different funds that anticipated (i.e. ESSER funds), but that money will be used.*

*-E.Galyean asked about the earnings on investments. T.Zigler replied that she budgets conservatively because it is market based and the rates can change.*

*-K.Watson motioned to approve the financials and list of bills for December 2023 as presented.*

*E.Galyean seconded. All in favor. Motion carried.*

- D. Quarterly Financial Update – Tami Zigler
- T.Zigler reported.
  - During winter break, T.Zigler converted the food service account from fund 250 to fund 299.
  - T.Zigler was asked if the Alliance Academy is losing the district money. T.Zigler responded that it is not and can provide a direct per student cost. She will get a report together and present it to the board.
  - The financial update provides reports by function and by object. It shows an overall look at the finances, as well as by schools.
  - Student and disabilities deficit is due mostly to the fact that the budgeted amount is for 17.16 FTE, the district currently has 21.69 FTE. The IDEA grant will be used to cover the additional employees hired.
  - E.Galyean stated she appreciates the detail.

## VI. New Business

- A. Budget Calendar (Action Item)
- T.Zigler presented.
  - There are not a lot of changes from prior years.
  - J.Dumdi asked if there is a need for additional budget committee members. T.Zigler responded that she will reach out to see if previous members want to reapply or if there is a need to reach out to others.
  - E.Galyean motioned to approve the budget calendar as presented. J.Dumdi seconded. All in favor. Motion carried.
- B. Early Literacy Success Initiative Grant Application Approval (Action Item)
- T.Zigler presented.
  - Last month A.Dallas presented the application to the board. The proposed budget is included on the application presented tonight.
  - Based on the application materials given last month and the proposed budget, the district is asking for board approval to submit the application to the state.
  - K.Watson motioned to approve the Early Literacy Success Initiative Grant Application as amended. E.Galyean seconded. All in favor. Motion carried.
- C. First Read of Policies
1. Family Medical Leave (GCBDA/GDBDA)
    - Changes due to the new Oregon Paid Leave Act are reflected in the updated policy.
  2. Grading and Reporting System (IKA)
    - Part of the professional development for the administration is to go through policies and make updates as needed.
    - In this policy it states that grading is on a 9-week schedule. That is no longer the case and the wording has been changed to 'on a periodic basis'.
    - S.FitzGerald asked if grading is standard based. C.Raever replied that it is and he will look at the wording regarding this.
- D. DLC-AR Policy Update
- Staff reimbursement amounts are very low in this policy. Staff will now get a per diem amount that follows the GSA rates instead of a set amount. Because of this change, receipts will not need to be collected.
  - There was a sentence regarding district vehicles that was removed since the district does not have its own vehicles.
  - A sentence was added stating that all reservations need to be made on district credit cards.

*-S.FitzGerald asked if the per diem amount will be given in advance. C.Raever responded that it will be given after in case travel plans change.*

**VII. Board of Directors Comments**

*-The board discussed what will be on the agenda for the January work session. The agenda will include long range facilities plan, the communication plan, and the strategic plan.*

*-The OSBA Bonds and Ballot Conference is February 16<sup>th</sup>. All board members will be attending as well as T.Zigler.*

*-The board thanked everyone for the gifts and appreciation.*

**VIII. Adjournment**

*S.Fitzgerald adjourned the meeting at 7:22pm.*